

Club Safe Sport Screening Requirements

Refer to your Club Screening Policy for full details

Level 2 “Medium Risk” – Board members and volunteers/members with athlete contact

This will comprise most of your club's leadership. These are the folks who make the decisions regarding your club's program development and delivery as well as everyone delivering the programs. Examples are Club Board members (or equivalent), all your active coaches and assistant coaches (who are not identified as Level 3), and other volunteers/members with direct athlete contact. See your club Screening Policy for a full description.

All active coaches need a Nordiq Canada Coaching License. Completely free, renew annually, required for liability insurance coverage: <https://nordiqcanada.ca/coaches-and-wax-techs/coaches/coaching-license/>

Training required

	CAC Safe Sport Training (eLearning Module in The Locker)
--	--

	CAC Understanding the Rule of Two (eLearning Module in The Locker)
--	--

Screening required

	E-PIC (or equivalent) – valid for 3 years
--	---

	One letter of character reference
--	-----------------------------------

	Clean driving record (if requested) – valid for 1 year
--	--

CAC = Coaching Association of Canada

E-PIC = Enhanced Police Information Check

Level 2 “Medium Risk” – Active Coach and Coach Assistant

Training required

	CAC Safe Sport Training (eLearning Module in The Locker)
--	--

	CAC Understanding the Rule of Two (eLearning Module in The Locker)
--	--

	Make Ethical Decisions (MED) evaluation (eLearning Module in The Locker)
--	--

	Respect in Sport for Activity Leaders certification – recertify every 5 years
--	---

Screening required

	E-PIC (or equivalent) – valid for 3 years
--	---

	One letter of character reference
--	-----------------------------------

	Clean driving record (if requested) – valid for 1 year
--	--

Level 3 “High Risk” – Head Coaches and anyone travelling overnight with athletes

Full time Coaches, Coaches who travel with Athletes, Coaches who could be alone with Athletes

Training required

	CAC Safe Sport Training (eLearning Module in The Locker)
--	--

	CAC Understanding the Rule of Two (eLearning Module in The Locker)
--	--

	Make Ethical Decisions (MED) evaluation (eLearning Module in The Locker)
--	--

	Respect in Sport for Activity Leaders certification – recertify every 5 years
--	---

Screening required

	E-PIC (or equivalent) with a Vulnerable Sector Check (VSC)* – valid for 3 years
--	---

	Two letters of character reference
--	------------------------------------

	Clean driving record (unless not driving athletes) – valid for 1 year
--	---

*VSC is only required once

Level 1 "Low Risk" - Athletes

All Nordiq Canada Race License holders

Training required

CAC Safe Sport Training (eLearning Module in The Locker)

CAC Understanding the Rule of Two (eLearning Module in The Locker)

Training references:

CAC Safe Sport Training: <https://thelocker.coach.ca/onlinelearning#SS>

- ~1 hour to complete, can be completed in more than 1 session.
- When completed, verify in The Locker – see your Profile—Certification—Multi-sport.
- No renewal needed unless the content is radically altered in the future.

CAC Understanding the Rule of Two: <https://thelocker.coach.ca/onlinelearning#URT-E>

- ~20 minutes to complete.
- When completed, verify in The Locker – see your Profile—Certification—Multi-sport.
- No renewal needed unless the content is radically altered in the future.

Respect in Sport for Activity Leaders: https://sportmanitoba.respectgroupinc.com/koala_final/

- ~3 hours to complete, can be completed at your own pace (more than 1 session).
- When completed, verify in The Locker – see your Profile—Certification—Multi-sport. Note: You must "Allow" Communication to the NCCP (see Account Information in your Respect in Sport Profile). NCCP = National Coaching Certification Program (administered by CAC).
- Make sure to check "Skiing – XC" (along with any other sports if applicable) in your Respect in Sport Profile (see "Associations").
- Recertify every 5 years.

Make Ethical Decisions (MED) <https://thelocker.coach.ca/onlinelearning#MED-E>

- Online evaluation is free in The Locker once you have completed the training.
- The training workshop takes ~3.5 hours long to complete and is offered in person or by home-study through Sport Manitoba Coaching. Check if you have already completed the training in your Locker profile before registering. Find the next training scheduled in The Locker—Calendar or on Sport MB Coaching website. <https://www.sportmanitoba.ca/coaching/national-coaching-certification/>
- When evaluation is complete, verify in The Locker – see your Profile—Certification—Multi-sport.
- No renewal needed unless the content is radically altered in the future.

Screening references:

E-PIC (without VSC): https://pages.sterlingbackcheck.ca/landing-pages/c/cac_cant_find_your_sport/

- When completed, download the printable version and submit to your Club
- Valid for 3 years.

E-PIC (with VSC) for Winnipeg residents: <https://www.policesolutions.ca/checks/services/winnipeg/>

E-PIC (with VSC) for those living outside of Winnipeg – please contact your local police station. You may need a letter requesting the VSC.

Request an MPI driving record: <https://www.mpi.mb.ca/request-a-driving-record/>

E-PIC is an Enhanced Police Information Check. It is a Criminal Record Check (CRC) of convictions within the RCMP National Repository (aka CPIC or Canadian Police Information Centre) plus a Local Police Information (LPI) search of convictions and judicial matters reported by local police.

VSC is a Vulnerable Sector Check which is a police information check plus a check for any pardons for sexual offences. A VSC is only required once.