

**CROSS COUNTRY SKI ASSOCIATION OF
MANITOBA INC.**

FINANCIAL STATEMENTS

MARCH 31, 2022



CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of Cross Country Ski Association of Manitoba Inc.:

Qualified Opinion

We have audited the financial statements of Cross Country Ski Association of Manitoba Inc. (the Association), which comprise the statement of financial position as at March 31, 2022, and the statement of operations and net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* paragraph, the financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2022 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from program/event and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these transactions was limited to the amount recorded in the records of the Association. Therefore, we are not able to determine whether any adjustments might be necessary to program/event and fundraising revenue, difference between revenues and expenses, and cash flows from operating activities for the years ended March 31, 2022 and 2021, current assets as at March 31, 2022 and 2021 and net assets as at March 31, 2022 and 2021 and April 1, 2020. Our audit opinion on financial statements for the year ended March 31, 2021 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter – Restated Comparative Information

We draw attention to Note 8 to the financial statements, which explains that certain comparative information for the year ended March 31, 2021 has been restated. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Scarrow & Donald LLP

Chartered Professional Accountants
July 18, 2022
Winnipeg, Canada



For this communication, together with the work done to prepare this communication and for the opinions we have formed, if any, we accept and assume responsibility only to the addressee of this communication, as specified in our letter of engagement.

CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

STATEMENT OF FINANCIAL POSITION

		March 31	
		<u>2022</u>	<u>2021</u>
			(as restated)
ASSETS			
Current assets:			
Cash	\$	334,871	\$ 320,749
Accounts receivable		25,672	30,991
Government remittances receivable		3,331	-
Prepaid expenses		-	288
		<u>363,874</u>	<u>352,028</u>
Capital assets (Note 3)		<u>126,167</u>	<u>15,494</u>
	\$	<u><u>490,041</u></u>	\$ <u><u>367,522</u></u>
LIABILITIES			
Current liabilities:			
Accounts payable	\$	37,982	\$ 12,489
Government remittances payable		-	2,037
Deferred contributions (Note 4)		19,477	19,477
		<u>57,459</u>	<u>34,003</u>
Deferred contributions - capital assets (Note 5)		<u>46,448</u>	<u>13,110</u>
		103,907	47,113
NET ASSETS			
Unrestricted net assets		<u>386,134</u>	<u>320,409</u>
	\$	<u><u>490,041</u></u>	\$ <u><u>367,522</u></u>

APPROVED BY THE BOARD:

	Director
	Director

CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

STATEMENT OF OPERATIONS AND NET ASSETS

	Year ended March 31	
	2022	2021
		(as restated)
Revenues:		
Sport Manitoba block funding	\$ 97,652	\$ 86,500
Sport Manitoba sport program funding	37,800	37,800
Facility, trail and tracking	4,973	5,573
High Performance program	37,014	1,240
Program/event	29,681	31,426
Miscellaneous	15,839	1,326
Windsor Park (Schedule 1)	199,639	102,006
COVID-19 grants (Schedule 2)	22,817	84,350
Amortization - deferred contributions related to capital assets	11,662	-
	457,077	350,221
Expenses:		
Administration	25,075	16,505
Depreciation	32,510	3,874
Facility development	17,859	14,148
High Performance program	91,139	11,158
Program/event	50,357	48,417
Salaries	55,908	56,464
Federal Emergency Sport Funding expenses	-	21,526
Windsor Park (Schedule 1)	118,504	62,004
	391,352	234,096
Difference between revenues and expenses	65,725	116,125
Unrestricted net assets, beginning of year	320,409	204,284
Unrestricted net assets, end of year	\$ 386,134	\$ 320,409

CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

STATEMENT OF CASH FLOWS

	Year ended March 31	
	2022	2021
		(as restated)
Cash flow from operating activities:		
Cash received from grant contributors, fundraising and customers	\$ 432,403	\$ 333,722
Cash paid to suppliers and employees	(335,098)	(246,796)
	97,305	86,926
Cash flow from investing activities:		
Purchase of capital assets	(143,183)	(19,368)
Proceeds on disposal of capital assets	15,000	-
	(128,183)	(19,368)
Cash flow from financing activities:		
Proceeds from deferred contributions related to capital assets	45,000	13,110
Change in cash	14,122	80,668
Cash, beginning of year	320,749	240,081
Cash, end of year	\$ 334,871	\$ 320,749

CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2022

1. Purpose of the Association:

The Association is dedicated to promoting and developing the sport of cross country skiing in the province of Manitoba. The Association is incorporated under The Corporations Act of Manitoba as a not-for-profit organization and is exempt from tax under the Income Tax Act.

2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. An assumption underlying the preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations is that the entity will continue for the foreseeable future and will be able to realize its assets and discharge liabilities in the normal course of operations.

The financial statements include the following significant accounting policies:

a) Critical accounting estimates and judgements-

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods. Significant areas requiring the use of estimates include the allowance for doubtful accounts. Actual results could differ from management's best estimates and may have an impact on future periods.

Accounting estimates are included in financial statements to approximate the effect of past business transactions or events, or to approximate the present status of an asset or liability. It is possible that changes in future economic conditions could require changes in the recognized amounts for accounting estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in the period in which they became known.

Significant areas of estimation by management include the impairment of non-financial assets and the fair value of financial instruments.

Management bases their judgments, estimates and assumptions on factors they believe to be reasonable in the circumstances, but which may be inherently uncertain and unpredictable.

b) Revenue recognition-

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenues from funding and grants are recognized when the received or receivable and collection is reasonably assured. Facility, trail and tracking fees, program/event, miscellaneous and Windsor Park are recognized when services have been provided and collection is reasonably assured. Fundraising revenues are recognized when payments are received.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2022

2. Significant accounting policies (continued):

c) Capital assets-

Capital assets are recorded at cost and amortized over their estimated useful lives, except for contributed assets which are recorded at fair market value at the time of the contribution plus all costs directly attributable to the acquisition. This requires estimation of the useful life of the asset and its salvage and residual value. When a capital asset is impaired, the excess of its net carrying amount over the asset's fair value replacement cost is recognized as an expense. As is true for all accounting estimate, it is possible that changes in future conditions could require changes in the recognized amounts for accounting estimates.

Capital assets are amortized on a straight-line basis over the estimated useful life of the asset as follows:

Equipment	5 years
Computer equipment	5 years

d) Contributed services-

No amount has been reflected in the financial statements for services contributed voluntarily to the Association since the fair value of such services cannot be reasonable estimated.

e) Financial instruments-

Except for certain related party transactions, financial instruments are measured at fair value on initial recognition adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Transaction costs related to financial instruments that will be measured subsequently at fair value are recognized in net income for the period incurred.

In subsequent periods, investments in equity instruments that are quoted in an active market and certain derivative contracts are measured at fair value without any adjustment for transaction costs that may incur on sale or other disposal. The Association may elect to measure any financial instrument at fair value when the asset or liability is first recognized or for equity instruments that previously measured at fair value when the equity instrument ceases to be quoted in an active market. Other investments in equity instruments are measured at cost less any reduction for impairments. All other financial instruments are measured at amortized cost. Amortized cost is the amount at which the financial instrument is measured at initial recognition less principal repayments, plus or minus the cumulative of any difference between that initial amount and the maturity amount, and minus any reduction for impairment.

The Association measures all financial instruments at amortized cost.

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2022

3. Capital assets:

	March 31			
	2022		2021	
	Cost	Accumulated Depreciation	Cost	Accumulated Depreciation
Equipment	\$ 161,080	\$ 36,090	\$ 19,368	\$ 3,874
Computer equipment	1,471	294	-	-
	<u>\$ 162,551</u>	<u>\$ 36,384</u>	<u>\$ 19,368</u>	<u>\$ 3,874</u>
Net book value	<u>\$ 126,167</u>		<u>\$ 15,494</u>	

Miscellaneous revenue includes a \$15,000 gain (2021 - \$nil) on disposal of capital assets.

4. Deferred contributions:

	March 31 2021	Contributions received	Revenue recognized	March 31 2022
Get Off Your Butt and Ski Sport Manitoba -	\$ 16,977	\$ -	\$ -	\$ 16,977
Manitoba Winter Games	2,500	-	(2,500)	-
Canada Games	-	2,500	-	2,500
	<u>\$ 19,477</u>	<u>\$ 2,500</u>	<u>\$ (2,500)</u>	<u>\$ 19,477</u>

Deferred contributions received are externally restricted for specific expenditures to be incurred in future periods for programs and events.

5. Deferred contributions - capital assets:

	March 31	
	2022	2021
Balance, beginning of year	\$ 13,110	\$ -
Contributions received	45,000	13,110
Amortization	(11,662)	-
Balance, end of year	<u>\$ 46,448</u>	<u>\$ 13,110</u>

During the year ended March 31, 2022, the Association received a \$45,000 grant from the Province of Manitoba.

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2022**

6. Windsor Park:

The Association operates the Windsor Park Nordic Centre, a facility available to the public during the winter months, under an agreement with the City of Winnipeg, which expires October, 2024.

7. Risk management:

Management's risk management policies are typically performed as a part of the overall management of the Association's operations. Management is aware of risks related to these objectives through direct personal involvement with employees and outside parties. In the normal course of its business, the Association is exposed to a number of risks that can affect its operating performance. Management's close involvement in operations helps identify risks and variations from expectations. The Association has not designated transactions as hedging transactions to manage risk. As a part of the overall operation of the Association, management considers the avoidance of undue concentrations of risk. These risks include, and the actions taken to manage them are as follows:

Liquidity risk-

Liquidity risk is the risk that the Association cannot meet its financial obligations associated with financial liabilities in full. The Association's main sources of liquidity are its operations. The funds are primarily used to finance working capital and are adequate to meet the Association's financial obligations associated with financial liabilities.

Credit risk-

Credit risk arises from the possibility that debtors may be unable to fulfill their commitments. For a financial asset, this is typically the gross carrying amount, net of any amounts offset and any impairment losses. The Association has credit policies to address credit risk, which may include the analysis of the financial position of the debtor and review of credit limits. The Association also may review credit history before establishing credit and reviews credit performance. An allowance for doubtful accounts or other impairment provisions are established based upon factors surrounding credit risk, historical trends and other information. An allowance for doubtful accounts has been recorded of \$2,496 at March 31, 2022 (2021 - \$2,271). Included in administration expenses are bad debts of \$225 (2021 - \$2,271).

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2022

8. Change in accounting policy:

During the year ended March 31, 2021, the Association chose to change their accounting policy from recording capital asset purchases as expenses to capitalizing and depreciating capital asset expenditures. This change in accounting policy requires a retrospective restatement of the financial statements. Due to the change in accounting policy, the following accounts were restated:

	As previously reported March 31, 2021	Adjustment	Restated March 31, 2021
Statement of financial position:			
Capital assets	\$ -	\$ 15,494	\$ 15,494
Unrestricted net assets, end of year	304,915	15,494	320,409
Statement of operations:			
Facility development expenses	33,516	(19,368)	14,148
Depreciation	-	3,874	3,874
Difference between revenues and expenses	100,631	15,494	116,125
Statement of cash flows:			
Cash paid to suppliers and employees	(266,164)	19,368	(246,796)
Purchase of capital assets	-	(19,368)	(19,368)
Cash received from grant contributors, fundraising and customers	346,832	(13,110)	333,722
Proceeds from deferred contributions related to capital assets	-	13,110	13,110

9. COVID-19:

The outbreak of COVID-19 has resulted in governments enacting emergency measures to combat the spread of the virus. These measures, which include the implementation of travel bans, quarantine periods and social distancing, have caused an economic slowdown and material disruption to business. Subsequent to March 31, 2022, governments have continued to react with interventions intended to stabilize economic conditions. The duration and impact of the COVID-19 outbreak is unknown at this time. It is not possible to reliably estimate the length and severity of these developments and the impact on the financial performance and financial position of the Association in future periods.

CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

SCHEDULE 1 - OPERATIONS - WINDSOR PARK NORDIC CENTRE

	Year ended March 31	
	2022	2021
		(as restated)
Revenues:		
Concessions	\$ 2,644	-
Fundraising	6,601	-
Merchandise	935	-
Miscellaneous	3,470	-
Rental equipment sale	-	1,017
Services	1,020	-
Ski rentals	36,988	286
Ski school	26,517	11,008
Sponsorship	2,064	900
Trail fees	119,400	88,795
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	199,639	102,006
 Expenses:		
Administration	256	393
Bank charges	2,771	4,217
City of Winnipeg utility and snow clearing charges	5,656	11,943
Concessions	2,053	60
Hydro	2,236	3,216
Marketing	1,842	30
Miscellaneous	3,182	134
Office supplies	46	793
Other services	9,137	10,671
Salaries	61,767	17,398
Shop supplies	3,010	7,438
Ski rentals	997	1,742
Ski school	14,280	675
Tracking fees - charges by CCSAM	11,271	3,294
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	118,504	62,004
 Difference between revenue and expenses	 \$ 81,135	 \$ 40,002
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CROSS COUNTRY SKI ASSOCIATION OF MANITOBA INC.

SCHEDULE 2 - COVID-19 GRANTS

	Year ended March 31	
	2022	2021
		(as restated)
Canada Emergency Rent Subsidy	\$ 104	\$ 121
Canada Emergency Wage Subsidy	17,713	42,429
Federal Emergency Sport Funding	-	26,800
Province of Manitoba Bridge grant	5,000	15,000
	<u>\$ 22,817</u>	<u>\$ 84,350</u>